



Helping People with Autism Reach Their Full Potential

Required Documents

All documents are required to be eligible for a grant.

1. **Family Story:** In as many words as you feel comfortable, please introduce us to your family, and share why you are applying for a grant, and how it will assist you(r) child's autism treatment. Please include any extenuating family circumstances so that these may be considered. Please provide this document in English.
2. **Autism Diagnosis:** Please provide a copy of your child's official autism diagnosis. Young adults please provide a copy of your autism diagnosis. Diagnosis must show child's name, DOB, confirmation of diagnosis and service provider's signature.

In lieu of the official diagnosis, a confirmation letter from a medical professional with the credentials to diagnose an autism spectrum disorder is accepted.

We accept the following professionals as qualified to diagnose: Board eligible neurologists, MDs, PhDs, board eligible psychiatrists, licensed psychologists, board certified developmental and behavioral pediatricians, ARNPs, and COE providers with those credentials.

3. **Financial Document/ Washington State Residency:** We accept one of two types of documents to verify income and Washington State residency:
 - a. Your entire households **2023** Form 1040 tax return listing all household members gross adjusted income and your child as a dependent, **or**
 - b. Your most recent Supplemental Security Income (SSI) Award Letter listing your child as a beneficiary. Both should indicate state of residence in Washington, and the child is in your custody.

If your child is claimed on someone else's taxes, please contact us for alternative options. We do not accept W2's, DSHS benefits, documents older than one year or any other document than what is listed above.

4. **Referral Letter:** Must be dated within one year, on service provider letterhead, and signed by a Doctor, Therapist, Special Ed Teacher, OR someone who works with the applicant's autism treatment. Letter should recommend **every** piece of equipment or service requested, including

duplicate quantity of items, clearly stating how it will benefit the applicant's autism treatment. A new referral is required each year you apply. Requests not referred will not be considered.

5. **Invoice/Estimate:** What you are requesting, how much and where to purchase it. We purchase grant awards directly, and do NOT award funds to the family. Grants cannot exceed \$1,000 including tax and shipping.

You may request equipment, services, an iPad or a combination of all three to reach \$1,000. You may request up to 20 items TOTAL from 3 separate vendors/service providers. Split payments for items exceeding \$1,000 are allowed on a case-by-case basis, please contact us before you apply. If an item is not referred, it is not eligible.

- a. *Equipment requests* Please provide the direct website link to each specific item. If you have an invoice / estimate for items such as fencing, please upload it. The amount requested must include tax and shipping.
- b. *Service requests* Please upload an invoice or estimate including the service and amount per service. You will also need to provide the billing contact information for the service provider and amount you are requesting on the online application. If you are requesting a service that you are not yet attending; we accept an estimate for future services. We do not fund the insurance portion of a bill, nor do we provide funds for therapy if you are not continuing the service.
- c. iPad requests will have the chance to choose iPad pack options on our online application. All packs include tax. Please see our iPad Pack options on our website for available options.

***This is not an application. These are guidelines for applying for a grant when our application is open. Please contact us to inquire when are accepting applications. ***